



APPLICATION PACKET

We are pleased that you are interested in becoming a teacher. Instructions for completing the Application Packet for Admission to the Teacher Education Program are listed below.

1. **All official transcripts** must be on file with UAFS Records Office **prior** to completing the admission process.
2. Please complete the personal data information on the top portion of the **Application for Admission to Teacher Education** and select the semester for which you are applying. **Incomplete applications will not be accepted.**
3. Please complete, sign, and submit the Verification Receipt of UAFS School of Education Teacher Candidate Manual, UAFS Educator's Affirmation statement, the *CANDIDATE FIELD EXPERIENCE, PRACTICA, and INTERNSHIP WAIVER* form, and the Arkansas Child Maltreatment Central Registry form, if you do not have them on file.
4. **Passing Praxis Core scores are required to be on file with the Office of Teacher Education by the application due date.** It is **YOUR** responsibility to make sure the School of Education receives your Praxis Core "Institutional Score Report" and/or ACT Scores by the Application Deadlines.
5. **Secondary Education majors are required to include completed degree plans signed by their academic advisors with the application packet BEFORE scheduling an interview.**
6. **Interviews for admission to the Teacher Education Program will not be scheduled until after an application for admission and passing Praxis Core test scores are on file. Remember to check your campus email frequently for information about scheduling your interview.**

You will not be allowed to register for classes that require admission in the Teacher Education Program until all Required Admission Criteria has been met and you have been formally admitted into the program. A list of requirements is included in the application packet. Please read them carefully.

Submit ALL Application Material to the Office of Teacher Education in the Math-Science Building, Room 108. If you have any questions, please contact Lisa Beshears by phone at 788-7900 or by email at lisa.beshears@uafs.edu.

UAFS SCHOOL OF EDUCATION
APPLICATION FOR ADMISSION TO TEACHER EDUCATION

Name: _____/Maiden: _____
Social Security #: _____ Birth Date: _____
UAFS Student ID: _____ Campus E-mail address: _____
Address: _____ City: _____
State: _____ Zip: _____ Phone: _____
Major: _____ Major Code: _____

PLEASE INDICATE THE SEMESTER FOR WHICH YOU ARE APPLYING.

For Fall Admission: April _____ with ALL APPLICATION MATERIALS DUE BY **March 14th**
For Spring Admission: November _____ with ALL APPLICATION MATERIALS DUE BY **October 12th**

Do you have a Bachelor's Degree? Yes _____ No _____ If yes, name of college: _____
List any major or professional courses with grade(s) of "D" or "F": _____
Have you ever been convicted of a felony? Yes _____ No _____

SECONDARY EDUCATION MAJORS must include a completed degree plan signed by the candidate's academic advisor.
Elementary and Middle Childhood Majors must have a completed degree plan signed by the candidate's academic advisor in their School of Education advising folder.

**YOU WILL NOT BE SCHEDULED FOR AN INTERVIEW UNTIL YOU HAVE PASSED PRAXIS CORE AND YOUR APPLICATION IS ON FILE.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**

Student Signature Date

This entire application must be complete to be considered for admission to the Teacher Education Program (TEP).

The following information is requested for reporting purposes only and will not be used to determine admission eligibility.

Gender: Male Female

Race/Ethnicity:

1. Do you consider yourself to be Hispanic/Latino? Yes No No Response

2. Select one or more race to indicate what you consider yourself to be:

- American Indian or Alaskan Native Asian Black or African American
 Native Hawaiian or other Pacific Islander White No Response

OFFICE USE ONLY

Praxis Core Scores: Math: _____ Reading: _____ Writing: _____

ACT Scores: Composite: _____ English/Writing: _____ Math: _____ Reading: _____ Science: _____ Other: _____

Grades: Intro to Education: _____ Comp I: _____ Comp II: _____ Speech: _____ Math: _____

Correct Major Code: _____ Cumulative GPA (include all transfer work): _____

Did applicant complete an acceptable interview? Yes _____ No _____ **Signed Degree Plan on File?** _____

Has the student received academic clemency? Yes _____ No _____ Plan of Action on file: Yes _____ No _____

*If yes, attach a copy of the academic clemency form.

Academic Early Alerts: Yes _____ No _____

Is the student in Good Standing? Yes _____ No _____ Grade of "C" or above in all courses on the Degree Plan _____

Affirmation Statement on File? _____ Candidate Manual Signed Receipt on File _____

Recommended by: _____ Date: _____

Approved by: _____ Date: _____

Executive Director of Teacher Education

Date Letter Emailed: _____

ADMISSION TO THE TEACHER EDUCATION PROGRAM REQUIREMENTS

To be considered for admission into the program, students must meet the following criteria:

1. Complete university admission requirements to include submission of official transcripts from all colleges/universities attended.
2. Teacher Candidates must complete and sign the **ALL APPLICATION MATERIAL** listed below by the specified deadlines. **Incomplete applications will not be accepted.**
 - Application for Admission into the Teacher Education Program
(Incomplete applications will not be accepted)

Application Deadline - Fall entry into the program - March 14th
- Spring entry into the program - October 12th

The dates listed above ensure timely approval of the application, interview evaluation and permission to enroll in classes requiring admission to the program.
 - Verification Receipt of UAFS School of Education Teacher Candidate Manual (This form is verification that the teacher candidate has read the Teacher Candidate Manual. The manual can be found on the School of Education website under Student Resources.)
 - UAFS Educator's Affirmation
 - CANDIDATE FIELD EXPERIENCE, PRACTICA, and INTERNSHIP WAIVER forms
 - Degree Plan completed and signed by the teacher candidate and faculty advisor (Secondary Ed. Majors are required to include a completed degree plan signed by the candidate's academic advisor with the Admission Packet BEFORE the candidate's interview will be scheduled.)
3. Teacher Candidates must have a satisfactory disciplinary record with the university and a satisfactory Child Maltreatment report. (Teacher Candidates are required to have a satisfactory Child Maltreatment report from DHS (Department of Human Services) before going in to the public and/or private schools to complete observation hours.
4. Complete the following courses: EDUC 2752 Introduction to Education; ENGL 1203 Composition I; ENGL 1213 Composition II; SPCH 1203 Introduction to Speech Communication; and appropriate Mathematics course noted on degree plan.
5. Required grade of "C" or better in all course work completed on the degree plan.
6. Have minimum 2.75 cumulative grade point average (GPA) for all college course work (including transfer work and developmental courses) and be in good academic standing.
7. Pass Reading, Writing, and Mathematics components of the Praxis Core Test.
 - Arkansas Department of Education Licensure Rules allow the following scores to be used in place of Praxis Core:

In lieu of the state-approved basic skills assessment, an applicant may substitute:

- 1-2.34.2.1 A minimum composite score of 24 on the ACT with scores of at least 22 in each of the Reading, Mathematics, and either a 22 on the English/Writing section or a passing score on the Praxis Core Writing Section; or
- 1-2.34.2.4 A minimum SAT composite score of 1650 in combined Math and Critical Reading, and Writing, with a minimum score of 510 in each of the Math, Critical Reading, and Writing sections.

**** Materials and guidance are available for candidates to prepare for the Praxis Core Test. Teacher Candidates should consult their advisor for information as to how to access study materials.**

**** Passing Praxis Core scores are required to be on file with the Office of Teacher Education by the application due date. It is your responsibility to make sure the School of Education receives your Praxis Core Score Report and/or ACT Scores prior to completing the admission process.**

8. Teacher Candidates are expected to demonstrate professional attitudes and interests related to the School of Education's stated Candidate Dispositions. If applicable, candidates must have resolved the nature of **any** and **all** reports of negative behaviors.
9. A **satisfactory interview** evaluation is required. This includes assessment of a teacher candidate's essential professional competencies. This also includes subjective assessments relating to candidates' ability to address the learner and learning, instructional practices, content knowledge, and professional responsibilities.

**** You will not be scheduled for an interview until after you have submitted the application packet and passing Praxis Core test scores are on file. Please remember to check your UAFS email frequently for information about scheduling your interview.**

Requirements for admission may change over time. Teacher Candidates must meet admission requirements current at the time of their final application for admission to the teacher education program. The requirements listed above are current as of June 2016. Please consult with your advisor should you have questions regarding admission requirements.